Report on

"Training Program on EXCEL for Business Accounting and Taxation"

Jointly organized by ICAI Nagpur Branch and Department of Commerce, DACN 5th March to 15th March 2022

DR. AMBEDKAR COLLEGE

NAAC REACCREDITED WITH 'A' GRADE COLLEGE WITH POTENTIAL FOR EXCELLENCE DEEKSHABHOOMI, NAGPUR-440.010 (M.S.) I PH.: 0712-29557851 E-MAIL: dacn_ngp@rediffmail.com I VISIT US AT. www.dacn.in

Date : 25-1-2022.

To, The Chairman, Nagpur Chapter of ICAI, NAGPUR.

Subject : Collaboration for organizing One Week Training Program on "MS EXCEL for Business Accounting & Taxation".

Respected Sir/Madam,

We are glad to inform you that, the Department of Commerce has decided to conduct the One Week Training Program on ***MS EXCEL for** Business Accounting & Taxation" for Undergraduate & Post Graduate Commerce students of RTM Nagpur University in our college laboratory in the second week of February 2022.

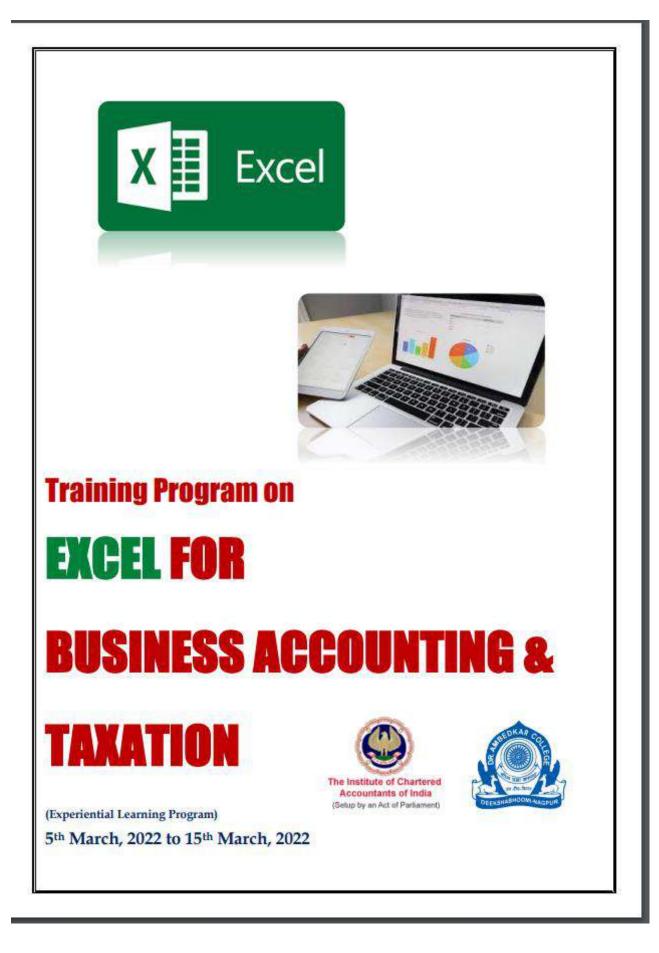
We have already conducted such Training Program in the year 2019 with your collaboration & got huge response from the students.

It will be our great pleasure & honour if you could kindly consent for conducting the said Training Program with your collaboration.

With warm regards,,

ours sincerely, m

(DR.¹(MRS.) B.A. MEHERE) Officiating Principal Or. Ambedkar College. Deekshabhoomi, Nagpur.



ABOUT THE TRAINING PROGRAM

Business Accounting and Taxation is a practical oriented subject and every student of Commerce and Management should have its applied knowledge. The only method for getting familiar with this knowledge is through experiential learning. The experiential learning is the method of learning through hands on training.

The main purpose of this Training Program is to give hands-on training about use of MS Excel in accounting, finance and taxation and its application.

PROGRAM HIGHLIGHTS:

- 1. Job Oriented Training
- 2. Demand Related Content
- 3. Training by Subject Experts
- 4. Working Knowledge of MS Excel
- 5. Experiential and Applied Learning

WHO SHOULD ATTEND?

Commerce and Business Management Students (B.Com, BCCA, BBA, M.Com and MBA)

SYLLABUS:

- 1. Basics of Excel & Important Formulas and Functions
- 2. Preparation of Financial Statements and Balance Sheet
- 3. Ratio Analysis
- 4. Income Tax Calculation
- 5. GST Accounting

LEARNING OUTCOME:

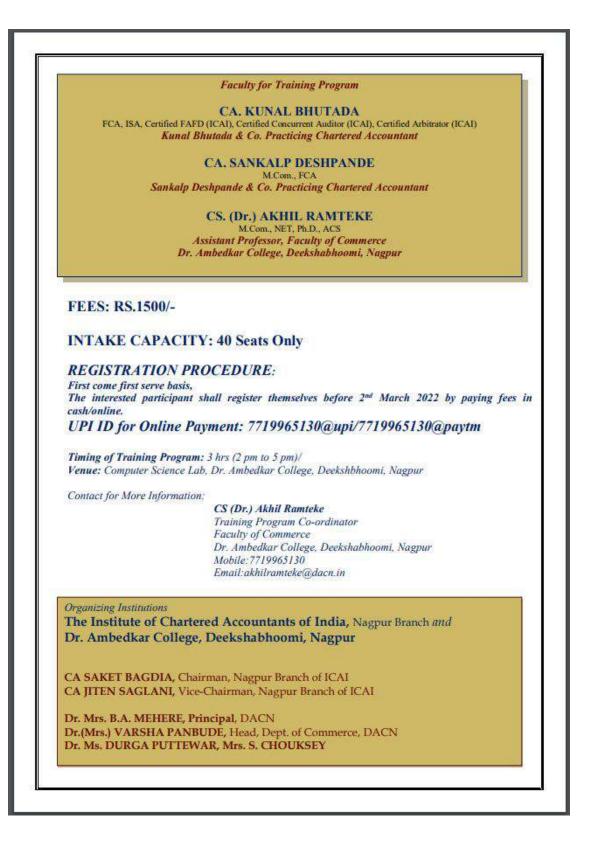
- 1. Working Knowledge of MS Excel
- 2. Experiential and Applied Learning
- 3. Ready to Job Training

CAREER PROSPECTS:

CA Firms, Private Companies-All Sectors, Own Practice

CERTIFICATE

All the participants will receive CERTIFICATE OF TRAINING COMPLETION



TRAINING PROGRAM ON EXCEL FOR BUSINESS ACCOUNTING AND TAXATION

Date: 5th March 2022 to 15th March 2022 Time: 2.00 pm to 5.00 pm

Venue: Room No.201, Computer Science Lab, 1St Floor

Program Schedule

Day	Date	Topic	Faculty
1	5 th March 2022	Basics of Excel-Important Functions & Formulas	Dr. Rahul Mohare M.Sc. Ph.D. Department of Management Technology, Ramdeobaba Kamla Nehru Engineering College, Nagpu
2	6 th March 2022 (S) Online	Financial Statement as per Companies Act 2013	Dr. Akhil Ramteke M.Com, NET, PhD. ACS(ICSI New Delhi) Faculty of Commerce, Dr. Ambedkar College, Deekshabhoomi, Nagpur
3	7th March 2022	Preparation of Financial Statement of Company-1	CA Kunal Bhutada FCA, ISA, Certified FAFD (ICAI)
4	8th March 2022	Preparation of Financial Statement of Company -2	Certified Concurrent Auditor (ICAI), Certified Abritartor (ICAI Kunal Bhutada & Co.
5	9th March 2022	Ratio Analysis-1	Kunai Bhutada & Co.
6	10th March 2022	Ratio Analysis-2	<u> </u>
7	11th March 2022	GST Accounting & Return Filing-1	Dr. Akhil Ramteke M.Com, NET, PhD. ACS(ICSI
8	12th March 2022	GST Accounting & Return Filing-2	New Delhi) Faculty of Commerce, Dr. Ambedkar College, Deekshabhoomi, Nagpur
9	13th March 2022(S) Online	Future-Fit-Finance	CA Pranav Tulshyan Sr. Accounts Officer Indian Oil Corporation Ltd. & Tech Enthusiast
10	14th March 2022	Income Tax Financials for Cop. Bank, Private Limited Company, Salaried, Firms & HUF	CA Sankalp Deshpande M.Com, FCA
11	15 th March 2022	Income Tax Financials for Cop. Bank, Private Limited Company, Salaried, Firms & HUF	Sankalp Deshpande & Co.
		Valedictory Function and Certificate Distribution	

There were 35 students of different courses like B.Com, BBA, BCCA, M.Com, MCM & MBA different colleges under Nagpur University has actively participated in the Training Program.

DAY-ONE

Date: 5th March 2022

Topic: Basics of Excel-Important Functions & Formulas

Faculty: **Dr. Rahul Mohare**, Department of Management Technology, Ramdeobaba Kamla Nehru Engineering College, Nagpur

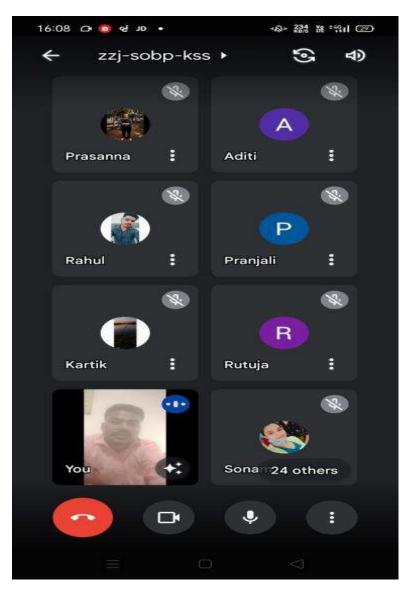


DAY-TWO:

Date: 6th March 2022 (Sunday) Online Mode

Topic: Financial Statement as per Companies Act 2013

Faculty: Dr. Akhil Ramteke, Faculty of Commerce, Dr. Ambedkar College, Deekshabhoomi, Nagpur



DAY-THREE TO SIX:

Date: 7th March 2022 to 10th March 2022

Topic: Preparation of Financial Statement of Company & Ratio Analysis

Faculty: CA Kunal Bhutada









DAY: SEVEN AND EIGHT

Date:11th March 2022 to 12th March 2022

Topic: GST Accounting & Return Filing

Faculty: Dr. Akhil Ramteke



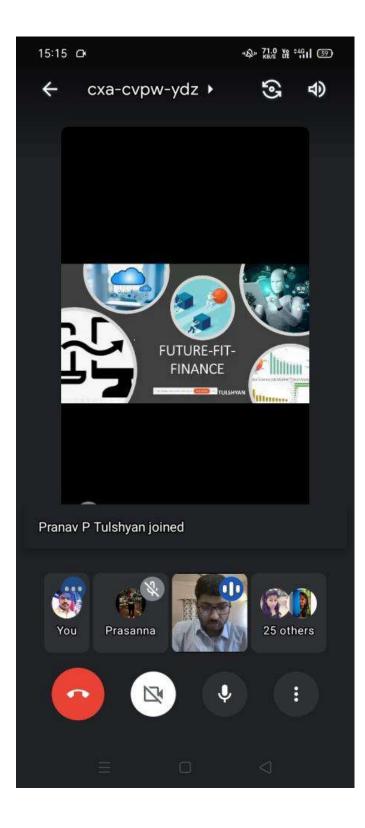


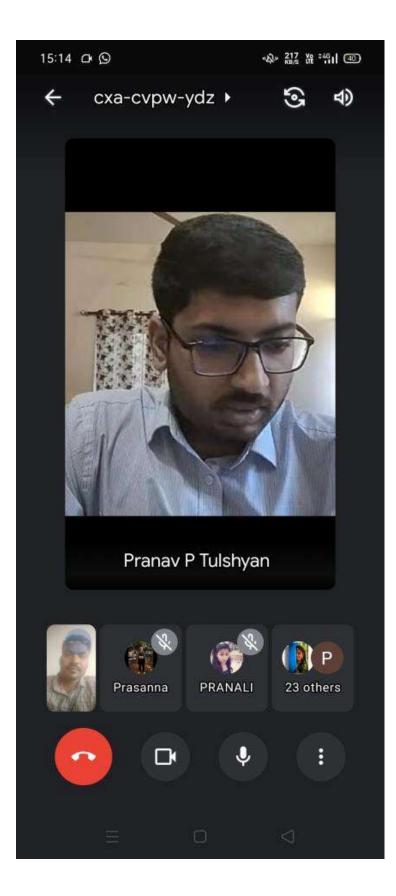
DAY: NINE

Date:13th March 2022 (Sunday) Online Mode

Faculty: CA Pratik Tulsyan, Sr. Accounts Officer, IOCL

Topic: Future-Fit-Finance







DAY: TEN & ELEVEN

Date:14th March 2022 to 15th March 2022

Topic: Income Tax Financials for Cop. Bank, Private Limited Company, Salaried, Firms & HUF

Faculty: CA Sankalp Deshpande







Glimpses of Valedictory Function



The Valedictory and Certificate distribution function was organized on 16th March 2022. The Function presided by Principal **Dr. Mrs. B.A.Mehere**. The Chief Guest was **CA. Jitendra Saglani**, Chairman-Nagpur Branch of ICAI & Guest of Honor was **CA. Sanjay Agrawal**, MCM-Nagpur Branch of ICAI.











Dr. Varsha Panbude, Head of the Department of Commerce presented Welcome address and **CS (Dr.) Akhil Ramteke**, Training Program Co-ordinator presented detail report of the Training program.







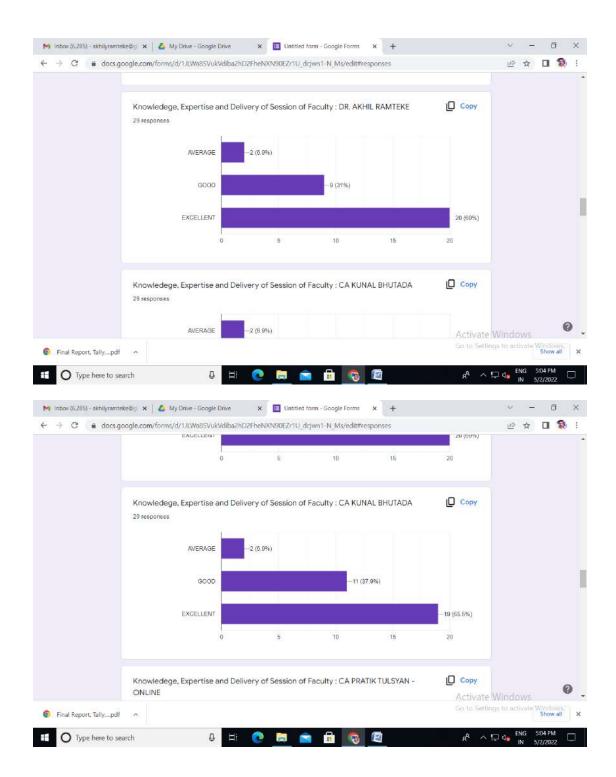
FEEDBACK OF PARTICIPANTS

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Their te	eaching	ы					
1 enjoye	ed using excel the most						
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	g I taught how easily we can do accounting in excel and there was really a lot of interesting training m so am enjoyed this.						
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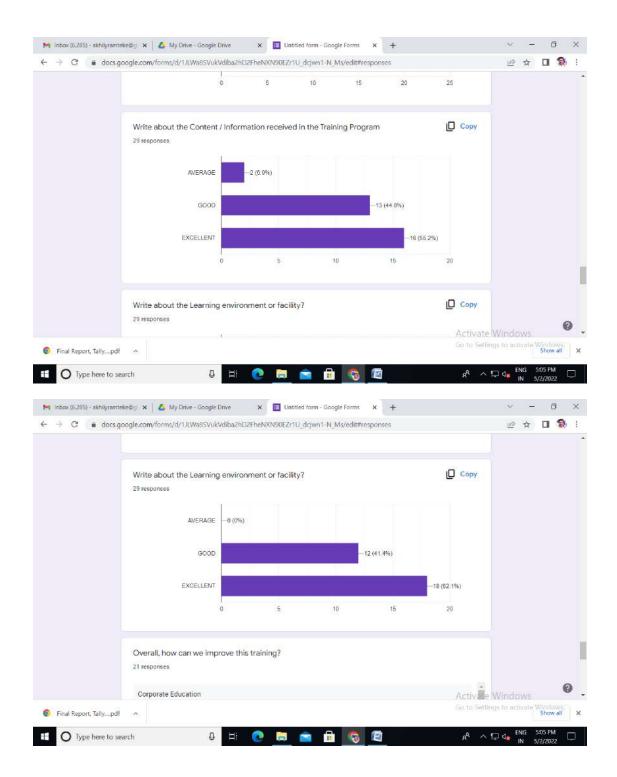
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	Gst Accounting and Income Tax						
	Basics about excel,taxes,accounting.						
	Through this workshop i got to know how excel works in solving accounting transactions and in many fields be it it commerce and many more .						
	Both Knowledge and Skill						
	Application of various functions in Excel and detailed explanation of concepts taught, for e.g. Ratio Analysis and GST.						
	Both skills and knowledge						
	Use of excel in smart way						
	Both (knowledge and skills)	-				0	1
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	Knowledge aspect I learned how to learn things practically and smartly and polish our skills	•				
	Importance of excel in business world					
	Highly educated & experienced individuals, conducting training sessions in their field of expertise.					
	Both knowledge and skill					
	Both					
	It'st improves are skills and knowledge of the job and builds are confidence in are abilities. This will improve are performance and make are work more efficiently and effectively.					
	Have to do a lot more in corporate world in future					
	How to use function (formulas), vlookup etc. it is very valuable thing to our career.					
	Excel is very important software in the business world	•		1275	0	
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	To be used to a second se					
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	Keep organizing such kind of courses					
	By expanding duration on hands on practical training.	11				
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	I request you, try to take such programs a little more					
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